

<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION BY</u>
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1.0 Call to Order and Adoption of Agenda

The meeting was called to order at 7:00 p.m. by Chairman D. Mifflin, with the following in attendance:

D. Mifflin, Chair	<u>Staff</u> D. Rowe, Secretary-Registrar
J. Young	V. Harvey, Executive Assistant
J. Howlett	
E. Toope	<u>Regrets</u> Brian Healy
D. Jenkins	Ashling O'Mahony, MUPS Rep
John Rideout	
Linda Hensman	
Margot Priddle	

- 1.1 Declaration of Conflict of Interest –Conflict of Interest statements were presented to Board Members, signed and returned to staff. Margot Priddle advised that as she is Chair of the NDSAC Committee (Item 6.4 NDSAC Recommendations), as this may constitute a conflict of interest she will abstain from any voting that may occur.

1.2 Adoption of Agenda

The following items were added to the Agenda as presented:

- 4.7 NAPRA Report
- 4.8 Professional Practice Committee Report
- 7.3 Expense Policy
- 7.4 Blueprint for Pharmacy

MOVED by Linda Hensman, seconded by Joanne Howlett to adopt the Agenda as amended.
CARRIED.

2.0 Adoption of Minutes

2.1 Minutes of Board Meeting – 01 March 2008

MOVED by Joanne Howlett, seconded by John Rideout to adopt the Minutes as presented.
CARRIED

2.2 Minutes of Special Board Meeting –25 April 2008

Secretary Registrar advised that as the meeting was held without a lay member in attendance due to the unavailability of Messrs. Mifflin and Toope, the necessary approval of the decisions had been sought and received in writing from Mr. Toope.

On reviewing the document distributed, the following comments were noted:

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	<p>1. J. Young suggested that audited pharmacists be advised of the date on which their portfolio will be reviewed. L. Hensman also noted that pharmacists who are subject to audit and are responsible for providing additional information should be advised of the timeline and further notified that their Portfolio will be ruled on by the Committee regardless of whether they have complied with the request for additional background material.</p> <p>2. Margot Priddle noted that as the motions from the meeting had not been included, the document should be referred to as Meeting Notes and not Minutes.</p> <p>MOVED by John Rideout, seconded by Jerry Young to adopt the Minutes as amended. CARRIED</p>	
3.0	<u>Financial Update</u>	
3.1	Review of 2007 Year End and 2008 Year to Date Financial Reports	
3.1.1	2007 Year End Financial Report	
	<p>The Secretary-Registrar presented the year end reports of the Board at 31 December 2007, hi-lighting total expenditures of \$449,039, with a surplus at year end of \$4,500. Various line items were discussed, including the recommendation to transfer \$10,000 to the Legal Contingency Fund as in previous years to offset legal expenses for Discipline.</p> <p>MOVED by Eugene Toope, seconded by Linda Hensman to adopt the Financial Report as presented, and the recommendation to transfer \$10,000 to the Contingency Fund. CARRIED</p> <p>In discussing the Financial Statements as presented, the following items were identified for action:</p> <p>1. Legal Discipline – it was suggested that a budget amount be included for Legal/Discipline as opposed to leaving the budget line empty. It was also noted that if the budget amount for Legal/Discipline was exceeded then the Contingency Fund could be used to cover the costs.</p> <p>This matter was referred to the Finance Committee.</p> <p>2. Some discussion arose on the format of the year to date statements, and following discussion it was MOVED by Jerry Young that expanded year to date statements, complete with budget comparisons, be provided to the Board and generated on a timely basis, seconded by John Rideout. CARRIED</p>	Finance D. Rowe
3.2	Financial Reports (to June 5, 2008) that included Year to Date Comparative Income Statement and Balance Sheet were presented to the Board. Following a brief explanation from the Secretary-Registrar on various line amounts, it was MOVED by Linda Hensman, seconded by Eugene Toope to accept the year to date statements as presented. CARRIED	

NEWFOUNDLAND & LABRADOR PHARMACY BOARD

Approved Minutes 13-14 JUNE 2008

Apothecary Hall, St. John's, NL

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<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION BY</u>
3.3	Bank Balances –A listing of the current bank account balances on deposit with Scotia Bank was provided to the Board.	
3.4	A list of cheques issued since the last Board meeting was presented. It was questioned whether such a reporting of cheques issued was necessary, and whether receiving this level of operational detail was needed. The Secretary-Registrar responded that the Board's auditor had originally suggested when the signing policy had changed to remove the requirement for a second signature on all cheques that a listing of cheques issued be presented at each Board meeting.	Finance
4.0	<u>Updates</u>	
4.1	<p>Strategic Plan: Secretary-Registrar reported that while some items from the Strategic Plan 2006-2008 have been completed or are ongoing, several items still require action either by the Board, or as a collaborative effort with other parties, including:</p> <ul style="list-style-type: none">• Item 1.1 Define Role of Pharmacy Technicians – this is a high priority item for the Board for the coming months• Item 5.3 - Development and Implementation of a process to make the public aware of regulatory changes, the Board will be required to make the public aware of the changes resulting from the introduction of the Pharmacy Network. As well, the Board will have to develop a Standard of Pharmacy Practice related to the Pharmacy Network.• Item 5.4 – Board Governance in accordance with the Act – no action has been taken on this item as yet.• Item 2.2 Communicate and consult with Pharmacists – while this is an ongoing item for the Board, a particular program must be provided based on the Personal Health Information Act and the duties/responsibilities of pharmacists under the new Act. A copy of the new Act was circulated to Board Members, and it was suggested that a copy be sent to all pharmacists for their information prior to the Act being proclaimed (approximately 18 months out).• Nurse Practitioner Regulations – Board Members were advised that the old Regulations are still in effect, but a draft document has been sent to Hospital Directors for their review, and Ms. Priddle advised that it is a process of development in consultation with other Health Care providers.• NLPB Board will need to review the Strategic Plan for future use.	Don Rowe
4.2	<p>Report on Zone Meetings: It was reported that the Secretary-Registrar conducted presentations to the Zone Meetings on Continuing Professional Development and any comments on that portion of the meetings have been referred back to the Registration & Licensing Committee. Margot Priddle conducted the sessions on the Pharmacy Network. A record of the types of questions from the floor was provided to Board Members, and Ms. Priddle advised that the responses to some of the questions were detailed in a recent "Pharmacy Fast Facts" publication from NLCHI to pharmacies and pharmacists, with more coverage to follow in Pharmacy Fast Facts Edition # 3. Tentative plans are being made to conduct a further meeting on the Burin Peninsula and discussions are ongoing in an effort to arrange a Labrador meeting.</p>	D. Rowe/ M. Priddle

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4.3	<p>CIHI Pharmacy Human Resources Database: Secretary-Registrar reported that the Letter of Understanding with CIHI has been signed and NLPB's registration data as of October 1, 2007 was forwarded to CIHI. He further advised that although the information went to CIHI and is included in their 2007 Report, it's not full information as the database was in the process of being populated at the report cut-off date. However, full information will be available for October 2008. The Board was also advised that a one-time \$10,000 grant had been received from CIHI towards the costs associated with the database upgrades required in order to be CIHI compliant.</p>	
4.4	<p>Legislative and Regulatory Discussions with NLCHI:</p> <p>Personal Health Information Act – it was reported that although the Act has been passed by the House of Assembly, it will not be proclaimed until the end of 2009. The regulatory and legislative changes that will be required by pharmacies/pharmacists related to the Pharmacy Network will need to be in place before the Act is proclaimed. The Secretary-Registrar advised that he would not recommend placing the requirements surrounding the Pharmacy Network in the Pharmacy Regulations. However, the Board would wish to have meaningful input into such the development of such regulations, and give consideration to the impact these requirements will have on pharmacies/pharmacists.</p> <p>It was reported by Ms. Priddle that based on past experience of NLCHI with the Provider Registry, the Board should be prepared to have our legal counsel involved in any discussions with Government on their regulatory requirements. It was further suggested that a meeting with NLCHI will be required to determine what needs to be covered off for the Pharmacy Network and a consultant may be required to draft the required documents.</p>	D. Rowe/M. Priddle
	<p>Ms. Priddle provided Board Members with copies of the NLCHI handout entitled "At a Glance" and gave a quick update on the Pharmacy Network. L. Hensman suggested that on p.4 of "At a Glance" the word "interactions" should be changed to "encounters".</p>	Margot
4.5	<p>Updating of Mutual Recognition Agreement: Secretary-Registrar reported on a meeting of NAPRA (April 2008) to discuss updating of the Mutual Recognition Agreement. He provided the Board with an update on the efforts underway to ensure the revised wording of the MRA is acceptable to all Provincial Authorities, including Quebec. A significant discussion point was that all provincial authorities, with the exception of Quebec, require applicants for registration to have completed the PEBC examination(s). Secretary-Registrar reported that accommodation of this difference, which would enable Quebec to become a signatory to the MRA, was being sought. All the signatory provinces will be asked to sign a revised MRA.</p>	D. Rowe
4.6	<p>Registration Exam Results: Secretary-Registrar reported that 14 students, of the graduating class of 17 for 2008, wrote the NLPB Exam and all were successful. These students are now completing their Final Internships and waiting for PEBC results before they can register with the Board.</p> <p>He further reported that a feasibility study has been completed on expanding the School of Pharmacy and he will distribute the report to Board Members for their information.</p>	D, Rowe

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4.7 NAPRA Update: A report was presented from Sandra Carey, for the information of Board members, updating them on what has been happening at NAPRA.

4.8 Update from Professional Practice Committee: The Committee Chair, Sandra Carey is eager to proceed with various projects, and is seeking Board direction and the resources. Two issues in particular were brought to the Board's attention.

a) In her report Ms. Carey suggested that the Board needs to re-evaluate the approach it is taking with respect to pharmacy technicians. While our Board is approaching this issue from the viewpoint of delegation of pharmacist functions to technicians by regulations, Ontario, BC and Alberta plan to amend their Act to include Pharmacy Technicians as a category of registration under their act and scope of practice. In these provinces certain pharmacist functions could be performed independently by regulated pharmacy technicians, but they would be held accountable themselves. This also seems to be the approach being considered in some provinces as well (Nova Scotia presently has a task force looking at this issue). A PEBC Pharmacy Technicians entry to practice Exam is being developed and tested and an accreditation process for pharmacy technician training programs is being implemented.

Manitoba, like us, has been pursuing a route of delegation by regulations and our committee has been looking at Manitoba's draft regulations as a possible template for such regulations in this province. The Secretary-Registrar suggested that even if our Board decides change its approach to the regulations of technicians, we need regulations to cover off delegation in the interim.

b) Ms. Carey also suggested that the Board needs to revisit its position with respect to Pharmacists Prescribing. While our Board don't use this term, it has held initial discussions with representatives of the College of Physicians and Surgeons, the Medical Association and the Association of Registered Nurses with respect to continuation of care prescriptions. In a number of other provinces the government has brought forward legislative changes related to pharmacist "prescribing". Our committee has been keeping abreast of the initiatives taking place in other provinces.

L. Hensman indicated that she preferred the term Medication Management, instead of Pharmacists Prescribing, and noted that BC is moving in that direction. J. Young indicated that he has received favourable comments from physicians about this issue and indications of their support for the need to use pharmacists more than they are. Dr. Hensman suggested that the Board should look at what we want to call it this aspect of pharmacy practice, and that it should be a priority item for the Board, or refer it to the Executive.

Executive

The meeting recessed at 9:20 p.m. June 13, and resumed at 9:00am June 14.

<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION BY</u>
5.0	<u>Business Arising from Minutes</u>	
5.1	<p>Draft Revised Pharmacy Regulations (including technician regulations): The Secretary-Registrar presented draft revised Regulations (consolidated version with proposed changes incorporated) for consideration by the Board.</p> <p>The draft Regulations include a section related to Pharmacy Technicians (on pp. 5, 6 and 7), which was modeled after proposed regulations from Manitoba, and are intended as a starting point or template on which to build. It was noted that there was little or nothing in the current regulations about students, so sections have been proposed for clarification. Another notable proposed change is that a number of sections will be moved from the regulations to the by-laws, to reflect the intent of the current <i>Pharmacy Act</i>.</p> <p>J. Young noted that in the section on qualifications of technicians (p.5) "work experience" should be expanded to "work experience acceptable to the board".</p> <p>This draft had been sent to officials at the Department of Health and Community Services for their review. Department officials have been busy with other legislation and regulations, but they indicated general satisfaction with the initial direction of this draft. Further drafting and wording changes would be completed by the Department before final approval by the Board</p> <p>We have been advised by Department officials to keep the regulations "bare bones" and instead may reference to Standards of Practice, By-laws, Board Policies, etc. that can later be amended or updated by the Board instead of requiring departmental involvement. The details will be fleshed out in standards and by-laws, rather than regulations.</p> <p>At some point the Board should also circulate the draft regulations to pharmacists or other interested stakeholders for feedback and comment. Such circulation to pharmacists should include a cover letter pointing out specific issues that should be brought to pharmacists' attention, soliciting their opinion on those specific issues.</p>	D. Rowe
5.2	<p>Competition Bureau Regulations: The Secretary-Registrar noted that the document presented was a compilation of recommendations from the full report that was circulated at the last Board meeting. He reported that two representatives from the Competition Bureau attended registrars' meetings in Ottawa last April to discuss their recommendations. As a result of the Board's discussion, it was agreed to revisit the Pharmacy Standards of Practice for Advertising to ensure that it does not include any clause that would restrict competition. It was suggested that the revised Ontario Standard of Practice be reviewed as a template for the NLPB.</p>	D. Rowe
5.3	<p>Loyalty points on prescriptions: The Board may be required to provide a rationale for why this is not permitted and to justify the Board's stance that it is public protection issue. It was agreed that the Executive Committee would review.</p>	
5.4	<p>Annual General Meeting: Consideration will be given to rotating the location of the Annual General Meeting</p>	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION BY</u>
5.5	Professional Liability Insurance: A survey of other Provincial Regulatory Authorities will take place to determine their requirements for Malpractice Insurance, including issues surrounding liability insurance for pharmacy technicians. The current NLPB criteria are posted on the NLPB website.	L. Hensman
6.0	<u>New Business</u>	
6.1	Amendments to Board Policy on Relicensing of Pharmacists: The Secretary-Registrar presented a revised Board Policy on Relicensing of Pharmacists, noting that it is recommended that reference to OSCE Part I be deleted as other provinces only require Part II for their requirements. A question arose on the requirement for "420 hours practice as a pharmacist in the past two years" as included in the document. It was noted that the MRA requires that other signatory provinces be notified of any changes we may make in registration requirements. The Secretary-Registrar would distribute the proposed Board Policy to other provincial Registrars for their review and comments. MOVED by Linda Hensman, seconded by Joanne Howlett to adopt the revised Policy on Relicensing of Pharmacists. CARRIED	D. Rowe
6.2	Amendments to Practice Experience Requirements for Registration as a Pharmacist: The Secretary-Registrar advised that the revisions to the document included deletion of reference to both the old and new curriculum at MUN School of Pharmacy. It was noted that the attached "Studentship Program Structure" algorithm contains two errors under the MUN School of Pharmacy heading (SPE 3 and SPE 2), and L. Hensman suggested that where the document refers to the "under the former MUN School of Pharmacy" this should be changed to read "under the MUN former curriculum". MOVED by Linda Hensman, seconded Joanne Howlett to adopt the Practice Experience Requirements for Registration as a Pharmacist with the noted changes. CARRIED .	D. Rowe
6.3	Amendments to Requirements for Registration as a Pharmacist by all Applicants: The Secretary-Registrar advised that the document was changed to remove a specific HST percentage and deletion of the words "and issuing of an annual licence to practice in Newfoundland and Labrador". Following a review of the document, it was noted that the title page should read "Registration Requirements for Initial Registration by all Pharmacists" and the phrase "practice experience requirements" should be consistent throughout the document. MOVED by Joanne Howlett, seconded by Jerry Young to adopt as amended. CARRIED .	
6.4	NDSAC Recommendations: Secretary-Registrar presented the following recommendations from the NDSAC Meeting of April 6-7, 2008. Margot Priddle reiterated her earlier comments as Chair of NDSAC that she would be in conflict of interest if she voted on the recommendations therefore she would refrain from voting. She did, however, provide full details of the processes in place when drug companies seek NDSAC approvals.	

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NDSAC Recommendations considered:

- Levonorgestrel (when sold in concentrations of 1.5 mg per oral dosage unit, packaged and labelled for emergency contraception, in package sizes containing no more than 1.5 mg of levonorgestrel)" - **Schedule III, pursuant to removal from federal Schedule F.**
- Levonorgestrel (when sold in concentrations of 0.75 mg per oral dosage unit to be taken as a single dose of 1.5 mg, packaged and labelled for emergency contraception, in package sizes containing no more than 1.5 mg of levonorgestrel)" - **Schedule III (from Schedule II).**
- Levonorgestrel when sold in concentrations of 0.75 mg per oral dosage unit (except when labelled to be taken as a single dose of 1.5 mg and in package sizes containing no more than 1.5 mg levonorgestrel, packaged and labelled for emergency contraception)" – **retain in Schedule II.**
- Benzoyl peroxide (preparations of 5% or less, as a single ingredient) - **Unscheduled (from Schedule III)**
- Famotidine and its salts (when sold in concentrations of 20 mg or less per oral dosage unit and indicated for the treatment of heartburn, in package sizes containing more than 600 mg of famotidine) - **Schedule III (from current Schedule II)**

The Secretary Registrar also noted that NDSAC had also recommended rescheduling of diclofenac to Schedule III (subject to it being removed from Schedule F by Health Canada), but the DHCS and the Board have agreed not to consider such requests for rescheduling until Health Canada has amended Schedule F.

D. Rowe

Following a discussion on the rescheduling of Plan B, and a request for clarification of the 600 mg package size reference re Famotidine and its salts, it was moved by Linda Hensman, seconded by Jerry Young, to adopt the NDSAC recommendations. **CARRIED**

The Secretary-Registrar is to prepare a news release on the rescheduling of Plan B, and circulate to the Board for their information. The News Release should emphasize that pharmacists are available for counseling with the patient on all Schedule III drugs as a professional requirement. The Secretary-Registrar will also advise pharmacists of the rescheduling changes,

6.5 Standards of Pharmacy Practice re Language Proficiency Requirements (adoption of Guide to Application):

The Secretary-Registrar presented the "Guide to Application to Language Proficiency Requirements for Pharmacists", which is an appendix to the NAPRA Model Standard for Language Proficiency, and provided an explanation to Board Members of the "standard error of measurement (SEM)" as a factor that should be considered in the interpretation and application of the national model language proficiency requirements. He noted that the use of the Guide would require a revisit to one recent application for registration with the NLPB.

D. Rowe

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MOVED by John Rideout seconded by Linda Hensman, that the Board approve the Guide to Application of Language Proficiency Requirements for Pharmacists for use in applying the Standards of Practice. The Guide will not be publically circulated. **CARRIED**

- 6.6 Amendment to Board By-Laws:
The Secretary-Registrar advised that the necessary Notice of Motion on the change to the by-laws had been distributed to the Board in advance of the meeting. The following revised wording of particular by-laws was submitted for approval by the Board. Further amendments proposed during discussion by the Board are indicated by ~~strike through~~ where words are to be deleted and **bold and underlined** where words are to be added.

79. *The categories of registration are as follows:*

- a) *Practicing Pharmacist*
 - i. *Community Pharmacist*
 - ii. *Hospital Pharmacist*
 - iii. *Administrative / Academic / Consultant Pharmacist*
 - iv. *Wholesale Pharmacist*
 - v. *Out-of Province Pharmacist*
- b) *Non-Practicing Pharmacist*
- c) *Pharmacist Emeritus*
- d) *Pharmacy Student*
- e) *Pharmacy Intern*

85. *A person may apply for registration as a non-practicing pharmacist if he or she:*

- a) *is entitled to be registered as a registered pharmacist;*
- b) *was formerly a registered pharmacist in Newfoundland and Labrador and is now not eligible for registration as a pharmacist due to retirement or other reasons; or*
- c) *is currently or was previously registered as a practicing or non-practicing pharmacist in another province or territory of Canada.*

85.1 *Non-practicing pharmacists shall not be permitted to practice, but may use the title "pharmacist". Non-practicing pharmacists ~~may~~ **are not required to** participate in continuing professional development. They may also nominate, vote and hold office and participate in the programs and services offered by the Board.*

85.2. *Any person who wishes to be registered as a non-practicing pharmacist must:*

- a) *complete the "Application for Registration" form; and*
- b) *pay the appropriate fee.*

86. *A person may apply for registration as a "pharmacist emeritus" if he or she:*

- a) *is entitled to be registered as a registered pharmacist;*
- b) *was formerly a registered pharmacist in Newfoundland and Labrador and*

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- is now not eligible for registration as a pharmacist due to retirement or other reasons; or*
- c) *is currently registered as a practicing or non-practicing pharmacist in another province or territory of Canada; and*
- d) *meets the criteria for pharmacist emeritus as determined by the Board.*
- 86.1 *“Pharmacists emeritus” shall not be permitted to practice, but may use the title “pharmacist”. Pharmacists emeritus ~~cannot~~ **are not required to** participate in continuing professional development, nominate, vote and hold office. They may participate in certain programs and services as determined by the Board.*
- 86.2. *Any person who wishes to be registered as a “pharmacist emeritus” must:*
 a) *complete the “Application for Registration” form; and*
 b) *pay the appropriate fee.*
87. *Any person who wishes to switch his or her status from “non-practicing” to “practicing”, and who meets the requirements of the Policy regarding Re-licensing of Pharmacists adopted by the Board (see Appendix III), may not do so unless he or she meets all the requirements of Section 82 a), c) and d) of these by-laws.*

Moved by L. Hensman, seconded by Eugene Toope to accept the proposed changes to the by-laws, as amended. **CARRIED**

- 6.7 NLPB Nomination to ARNNL NP Standards Committee:
The Secretary-Registrar provided background on the Committee and advised the Board had been asked to appoint a designate, and that the ARNNL had commended Margot Priddle's knowledge and past service in this area.

MOVED by Linda Hensman, seconded by Joanne Howlett that Margot Priddle be named the NLPB designate to the ARNNL NP Standards Committee. **CARRIED**

7.0 Other Business

- 7.1 Results of Board Election: The Secretary-Registrar presented a report as Returning Officer of the election of Board members and reported that five nominations had been received, with Keith Bailey, Brian Healy and Linda Hensman being elected as At Large members. He further noted that the election Vice Chair and Executive Member would take place at the Special Meeting following the Board's Annual General Meeting.

- 7.2 Continuing Professional Development Audit Results and Recommendations to Board:
The Secretary-Registrar presented the Report and Recommendations on behalf of the Registration & Licensing Committee with respect to revising the CE Standards of Practice. He further reported that one pharmacist is still subject to disciplinary action as a result of the audit of 2007 portfolios.

The Board also directed the Committee to review the feedback from zone meetings on continuing professional development and fine tune some of the processes based on that

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	feedback. MOVED by Linda Hensman, seconded by Jerry Young, that the Board adopt the recommendation of the committee to eliminate the carry over component for renewal of licence in 2010. CARRIED	
7.3	Expense Policy: The Secretary-Registrar presented the current Expense Policy of the Board for consideration. It was agreed that an updating of the Policy could be looked at, with a view to either adopting the Provincial or Federal Expense Policy, and this could take place at the next meeting of the Board. However, a revision to the mileage allowance could be dealt with as a separate issue by the Board at the present meeting. MOVED by Linda Hensman, seconded by Joanne Howlett to change the km expense allowance to \$0.53/km, effective for the current meeting. CARRIED	D. Rowe
7.4	Blueprint for Pharmacy: The Secretary-Registrar presented the <i>Blueprint for Pharmacy</i> document and a request from CPhA for endorsement or comment by September 30 th . MOVED by Eugene Toope, seconded by Linda Hensman that the Blueprint for Pharmacy be referred to the Executive Committee for consideration and response. Other Board members were asked to review the document and submit their comments to the Executive Committee. CARRIED	Executive
7.5	Complaints/Discipline: The Secretary-Registrar gave the Board an update, in camera, on ongoing allegations and complaints being dealt with by the Board's complaints and discipline process.	
8.0	<u>New Business</u>	
8.1	NLPDP Audit: Joanne Howlett requested the Secretary-Registrar to provide a list of the types of issues referred to the Board by NLPDP after audit of pharmacies, as an indication to other pharmacies of possible questionable practices. The Secretary-Registrar advised he will provide a general information package to pharmacies.	D. Rowe
8.2	Jerry Young noted that this was his last meeting as a Board member, as his term of office would end after the Board's Annual General Meeting that afternoon. He thanked the Board Staff for their assistance over the past several years, and in turn was thanked by Donald Mifflin for his commitment and service to the Board. It was noted that, as Mr. Young is no longer a Board member, he is now eligible to serve on the Disciplinary Panel.	
8.3	Motion to adjourn at 12:30 p.m. by Linda Hensman. CARRIED	

Appendix

Newfoundland and Labrador Pharmacy Board Meeting

Friday, June 13 - Saturday, June 14, 2008

7:00pm to 9:30pm

9:00am to 12:00noon

AGENDA

- 1.0 Call to Order and Adoption of Agenda (* indicates items added to agenda at the meeting)
 - 1.1 Conflict of Interest Declaration (if any)
 - 1.2 Adoption of Agenda
- 2.0 Minutes of previous meetings:
 - 2.1 Board Meeting March 1, 2008
 - 2.2 Special Board Meeting April 25, 2008
- 3.0 Finance Update
 - 3.1 Review of 2007 year end Financial Statements
 - 3.2 Review of 2008 YTD financial reports
 - 3.3 Current bank balances
 - 3.4 Summary of cheques issued since last meeting
- 4.0 Updates:
 - 4.1 Review of Strategic Plan
 - 4.2 Report on Zone Meetings
 - 4.3 CIHI Pharmacy Human Resources Database
 - 4.4 Legislative and regulatory discussion with NLCHI
 - 4.5 Updating of Mutual Recognition Agreement
 - 4.6 Registration Exam Results
 - 4.7 NAPRA Report*
 - 4.8 Professional Practice Report*
- 5.0 Business Arising from Minutes:
 - 5.1 Draft revised Pharmacy Regulations (including technician regulations – pp. 5-6)
 - 5.2 Competition Bureau recommendations for Pharmacy
 - 5.3 Loyalty Points*
 - 5.4 AGM Location*
 - 5.5 Professional Liability Insurance*
- 6.0 New Business:
 - 6.1 Amendments to *Board Policy on Re-Licensing of Pharmacists*
 - 6.2 Amendments to *Practice Experience Requirements for Registration as a Pharmacist*
 - 6.3 Amendments to *Requirements for Registration as a Pharmacist by all Applicants*
 - 6.4 NDSAC recommendation re Plan B, benzoyl peroxide, and famotidine
 - 6.5 Standards of Pharmacy Practice re Language Proficiency Requirements (adoption of Guide to Application)
 - 6.6 Amendments to Board By-laws
 - 6.6.1 Non-Practising Member
 - 6.6.2 Pharmacist Emeritus
 - 6.7 NLPB Nomination to ARNNL NP Standards Committee
- 7.0 Other Business:
 - 7.1 Results of Board Elections
 - 7.2 CPD Audit Results for 2007 and Committee Recommendations
 - 7.3 Expense Policy*
 - 7.4 Blueprint for Pharmacy*
 - 7.5 Report on complaints and discipline cases in progress (In Camera)
- 8.0 Adjournment (target 12:00noon Saturday)