

APPROVED MINUTES – SPECIAL BOARD MEETING – SATURDAY, 14 JUNE 2008

<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION BY</u>																
1.0	<p>The meeting came to order at 2:00 p.m. with the following in attendance:</p> <table border="0"> <tr> <td><u>Board</u></td> <td><u>Staff</u></td> </tr> <tr> <td>John S. Rideout, Chair</td> <td>Donald Rowe, Secretary-Registrar</td> </tr> <tr> <td>Dave Jenkins</td> <td>Veronica Harvey, Executive Assistant</td> </tr> <tr> <td>Margot Priddle</td> <td></td> </tr> <tr> <td>Eugene Toope</td> <td><u>Regrets</u></td> </tr> <tr> <td>Linda Hensman</td> <td>Brian Healy</td> </tr> <tr> <td>Joanne Howlett</td> <td>Keith Bailey</td> </tr> <tr> <td>Don Mifflin, Past Chair</td> <td></td> </tr> </table>	<u>Board</u>	<u>Staff</u>	John S. Rideout, Chair	Donald Rowe, Secretary-Registrar	Dave Jenkins	Veronica Harvey, Executive Assistant	Margot Priddle		Eugene Toope	<u>Regrets</u>	Linda Hensman	Brian Healy	Joanne Howlett	Keith Bailey	Don Mifflin, Past Chair		
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2.0	Adoption of Agenda moved adoption by Linda Hensman, seconded by Joanne Howlett.	CARRIED																
3.0	<p>Election of Executive Committee Members: The Secretary-Registrar outlined the process for the election – noting that both Keith Bailey and Brian Healy, though unable to attend the meeting, have indicated they would stand for election if nominated and would be willing to serve.</p> <p>J. Rideout conducted the election of Executive Officers:</p> <p>Vice Chair – Joanne Howlett nominated by Linda Hensman, seconded by Margot Priddle. Calling three times for nominations, and no further nominations received Joanne Howlett was declared elected as Vice Chair by acclamation.</p> <p>Executive Member – Margot Priddle nominated Dave Jenkins, seconded by Linda Hensman. Calling three times for further nominations and there being none Dave Jenkins was declared elected as Executive Member by acclamation.</p>																	
4.0	<p>Singing Authority for NLPB Board – Secretary-Registrar presented a proposed revised signing policy for the Board, and advised that the signing officers for the past year were Don Rowe, Jerry Young and Arlene Crane. With all Executive Members for the coming year living outside St. John's, the Board was asked to consider naming the Secretary-Registrar, the Deputy Registrar and two elected Board members, Linda Hensman and Margot Priddle as signing officers.</p> <p>MOVED by Dave Jenkins, seconded by Donald Mifflin that Donald Rowe, Arlene Crane, Linda Hensman and Margot Priddle be named signing officers of the Board, and that the proposed Policy on Signing Officers be approved by the Board.</p>	CARRIED																

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5.0	<p>2010 – Centennial Anniversary</p> <p>The Secretary-Registrar advised that 2010 will mark the Board’s 100th Anniversary and recommended that outgoing Board Member, Jerry Young, be appointed to chair the Centennial Anniversary Committee and that PANL be invited to be involved. Jerry Young agreed to act as the Chair of the Centennial Anniversary Committee, and Margot Priddle indicated she too would be prepared to serve on the Committee.</p> <p>MOVED by D. Mifflin, seconded by Eugene Toope that Jerry Young be appointed the Chair of the Centennial Anniversary Committee.</p> <p>In accepting the appointment, Jerry Young raised the following questions for Board consideration:</p> <ol style="list-style-type: none">1. Was it the wish of the Board that the Anniversary be a pharmacists only event or would they prefer a collaborative effort? It was suggested that other health professionals could be invited to a collaborative practice session during the Board Meeting(s), or they could be invited to hold their meetings concurrent to the Board Meetings.2. In the proposed meeting with PANL in the near future, they could be asked to consider a joint Annual Conference in 2010 to celebrate the Centennial Anniversary.3. Jerry Young also noted that in order to secure bookings, scheduling of the meeting and its locations would have to be decided upon. <p>In thanking Jerry Young for accepting appointment, the Chair, John Rideout, requested that updates to the Board be provided on the planning process.</p>	<p>CARRIED</p> <p>J. Young</p>
6.0	<p>Possible dates for the next meeting of the Board were discussed. It was decided to leave this to the Executive Committee to discuss further and to decide upon.</p>	
7.0	<p>Motion to adjourn came at 2:40 p.m. by Linda Hensman.</p>	<p>CARRIED</p>

Appendix

**Newfoundland and Labrador Pharmacy Board
Special Meeting**

Thomas Ricketts Memorial Board Room
Apothecary Hall
St. John's, NL
Saturday, June 14, 2008
Immediately following Annual General Meeting

AGENDA

- 1) Call to Order and Adoption of Agenda
- 2) Election of Executive Committee Members
 - a) Vice Chair
 - b) Executive Member
- 3) Appointment of Signing Officers
- 4) Policy on Signing Authority
- 5) Centennial Anniversary Committee
- 6) Date of next Meeting(s)
- 7) Adjournment