



Newfoundland & Labrador Pharmacy Board

Apothecary Hall
488 Water Street
St. John's, NL A1E 1B3
www.nlpb.ca

Telephone (709) 753-5877 or 1-877-453-5877 (toll free)
Fax (709) 753-8615
e-mail inforx@nlpb.ca

CONTINUING PROFESSIONAL DEVELOPMENT AUDIT RESULTS

The Continuing Professional Development (CPD) Audit Process for 2006 is nearing completion. Of the 164 pharmacists audited, 100 were compliant at the time of the first review on March 9, 2007. The remaining 67 pharmacists were forwarded letters requesting additional information be submitted to the NLPB office by May 1, 2007. The Registration & Licensing Committee met on May 15th to complete the process. The results of the review of the supporting documentation submitted for review was: 61 pharmacists were sent letters of compliance, 4 pharmacists were given a further two weeks to clarify certain documentation, and 1 has been forwarded to the Complaints Authorization Committee because of failure to submit requested documentation. One pharmacist retired from practice stating he could not comply with the Continuing Professional Development requirements and other personal reasons.

A number of issues have come to the attention of the Committee as a result of this first audit process, such as:

- The letter sent to pharmacists stating they had been chosen for audit and should forward their Learning Portfolio to the NLPB office did not state this should include supporting documentation and this caused confusion for some members. The audit letter has been revised and this should lead to a higher number of compliant pharmacists in future.
- All sections of the Professional Development Log and Learning Portfolio Record Sheet must be completed. Missing File Numbers, Sources, Accredited/Non-Accredited status and Key Ideas will trigger an audit.
- **Pharmacists must fill out a Learning Portfolio Record Sheet for every activity listed on their Professional Development Log** (The Certificate of Completion is not enough).
- Certificates of Completion should also be included for programs completed on-line (indicating success in the program) and for video presentations borrowed from PANL (issued from PANL upon return of the video).
- Pharmacists receiving letters indicating that they have satisfactorily met the CPD requirements for licensure do not need to submit any further documentation related to the year being audited. The notations on the Audit Evaluation are there to give you guidance for the future. Please review these notations as this is how the committee determines if you are compliant.
- Failure to notify the Board of any change in address does not absolve the pharmacist from audit requirements, and may inadvertently result in referral to the Complaints Authorization Committee for failure to respond to any requests related to this process.
- If the response to the second letter is not acceptable, the committee may refer the pharmacist to the Complaints Authorization Committee for possible failure to maintain the required Standards of Practice.
- A pharmacist, who has been non-compliant in the previous audit year, may be automatically audited again in the next audit year.
- The Professional Development Log has been revised to reflect the changes requested by pharmacists. Both forms will be accepted this year but it would be appreciated if the new log was used in the future.
- In the near future the Professional Development Log and the Learning Portfolio Record Sheet will be available in a format that can be either printed off and completed manually, or completed and saved on the computer. This will offer pharmacists greater flexibility in how they maintain their portfolio. These will be available on the NLPB website and will also be sent to those who have provided NLPB with their email addresses.

Once the audit process is concluded a copy of the results is placed in your file, and copies of documents submitted for audit purposes will be shredded.

A particularly well documented portfolio is attached as an example. Please review.

(signed by)
Don Hillier
Chair
Registration and Licensing Committee



Newfoundland & Labrador Pharmacy Board

Apothecary Hall
488 Water Street
St. John's, NL A1E 1B3

www.nlpb.ca

Telephone (709) 753-5877 or 1-877-453-5877 (toll free)
Fax (709) 753-8615
e-mail inforx@nlpb.ca

Notice to Pharmacist-in Charge

On-line Access for Pharmacies

October 22, 2007

At the October 1, 2007 meeting of the Newfoundland and Labrador Pharmacy Board a motion was passed that the public of Newfoundland and Labrador would be better served if pharmacists in the province were able to receive, while in their workplace, important health information in a timely manner. Safety advisories from Health Canada on drug warnings and emergency drug recalls are examples of information that pharmacists must be able to receive as quickly as possible in order to provide their patients with optimal care.

This requirement would also enable a cost saving to NLPB if all correspondence could be communicated through e-mail.

With patient safety in mind, the Board passed the following motion:

By July 1, 2008, licensed pharmacies must be able to receive electronic (e-mail) messages from the NLPB as a requirement for store licensure.

Pharmacies will be responsible for the dissemination of the information received from the NLPB to staff in a timely manner.

Pharmacies will be responsible for installing the appropriate security systems, including firewalls, to protect patient information.

As a result of this motion, the pharmacists-in-charge of licensed pharmacies in Newfoundland and Labrador must ensure that their pharmacies are on-line and ready to receive e-mails from the NLPB by July 1, 2008 and that the appropriate steps have been taken to ensure that patient information will be protected if the computer with the on-line access is the same one that houses the patient files.

Please contact the NLPB office should you require further clarification.

Donald F. Rowe
Secretary-Registrar



Newfoundland and Labrador Pharmacy Board

Apothecary Hall
488 Water Street
St. John's, NL A1E 1B3

www.nlpb.ca

Telephone (709) 753-5877 or 1-877-453-5877 (toll free)
Fax (709) 753-8615
e-mail inforx@nlpb.ca

The Newfoundland and Labrador Pharmacy Board is the licensing and regulatory body for pharmacists and pharmacies in this province, with a mission to set, govern and advance the standards and scope of pharmacy practice and pharmacy service for the people of Newfoundland and Labrador.

Notice of Change to By-Law

The Newfoundland and Labrador Pharmacy Board approved the following By-law change at the October 1, 2007 board meeting.

Section 104(a) of the By-laws formerly read:

"The Annual Registration fee for a registered pharmacist shall be \$380.00."

Section 104(a) of the By-laws now reads:

"The Annual Registration fee for a registered pharmacist shall be \$425.00."

This By-law change will mean an increase in a pharmacist's annual registration fee of \$45.00 (from \$380.00 to \$425.00), effective January 1, 2008. The annual registration fees for non-practising pharmacists, pharmacies and students will remain the same.

At the October board meeting a motion was also passed that any pharmacist who provides the Board with an active e-mail account to which all correspondence from the Board can be transmitted electronically throughout the year will receive a credit of \$22.50 towards their annual registration fee in the following year.

The board also approved the acceptance of payments by Visa or Master Card. The office is now in the process of implementing this change and it should be in place by November 30th, 2007.

Donald F. Rowe
Secretary-Registrar

October 18, 2007

Orientation to Canadian Health Care Systems, Culture and Context For Internationally Educated Health Care Professionals

Designed for nurses, occupational therapists, pharmacists, physiotherapists, medical radiation technologists, and medical laboratory technologists at any stage of licensure, this five week course will provide learners with a better understanding of how the Canadian Health Care System is organized, what Canadian patients expect from their health care providers, how to communicate with patients and caregivers, as well as offer the opportunity to meet other newly arrived health care professionals.

Course Dates: January 15 – February 16, 2008 (two afternoons or evenings/week) in the following locations:

- Fredericton, New Brunswick (Multicultural Association of Fredericton)
- Toronto, Ontario (Access Centre for IEHPs, Health Force Ontario, at Ryerson University)
- Regina, Saskatchewan (Saskatchewan Institute of Applied Science and Technology)
- Edmonton, Alberta (Bredin Institute)
- Vancouver, British Columbia (Kwantlen University College, Richmond Campus)

Working with a trained facilitator in a supportive learning environment, designed to foster teamwork, learners will explore:

- Culture and its impact on health care
- Federal and provincial health care systems
- Patient safety issues and your role in this important area
- Planning for success in the Canadian workplace
- Patient-centred care
- Collaboration with other professions, patients and caregivers
- Resolving ethical dilemmas
- Communicating effectively
- Canadian expectations surrounding professionalism and life-long learning

For more information, and to apply, please visit our website:
www.iehpcanada.utoronto.ca

Or, please email marie.dean@utoronto.ca, or call 416-946-5586
or 1- 866-969-9499 (toll free within North America)

Course Fees: \$50 materials fee to qualified applicants

Tuition for this course is provided through a financial
contribution from Health Canada



Newfoundland & Labrador Pharmacy Board

Apothecary Hall
488 Water Street
St. John's, NL A1E 1B3

www.nlpb.ca

Telephone (709) 753-5877 or 1-877-453-5877 (toll free)
Fax (709) 753-8615
e-mail inforx@nlpb.ca

Report of the Secretary-Registrar As Returning Officer for Elections of Board Members

The process of electing three At-Large members to the Newfoundland and Labrador Pharmacy Board, for 3 year terms of office beginning at the Annual General Meeting of the Board on June 14, 2008 began with a call for nominations, which was mailed to all registered pharmacists on March 11, 2008.

Nominations were received up until April 15, 2008, with five nominations being received: Keith Bailey, Sandra Carey, Brian Healy, Linda Hensman and Christina Tulk.

Ballots were mailed to registered pharmacists by May 16, 2008 for the election of three At-Large Board Members, with the requirement that ballots be returned to the Secretary-Registrar no later than June 7, 2008. Counting of the ballots was conducted on June 09, 2008.

A total of 592 ballots were sent out and a total of 213 completed ballots were returned (a return rate of 36%). One ballot was deemed spoiled at the time of receipt because the ballot was not sent in the required secrecy envelope.

The final results of voting are as follows:

Keith Bailey	Elected
Linda Hensman	Elected
Brian Healy	Elected

At the Annual General Meeting of the Board, held on Saturday, 14 June 2008, Donald Mifflin completed his term of office as Board Chair, and Vice Chair John Rideout was named as Chair. An election for the office of Vice Chair and Executive Member took place at the Special Meeting of the Board, June 14, 2008, with Joanne Howlett elected by acclamation as Vice-Chair, and David Jenkins elected by acclamation as Executive Member.

The following members comprise the current NLPB Board:

John S. Rideout	Sagona Drugs, Hr. Breton	Chairman & Zone 3 Board Member
Joanne Howlett	Ben's Pharmacy, Stephenville	Vice Chair & Zone 4 Board Member
David Jenkins	Tri-Con Pharmacy, Old Perlican	Executive Member & Zone 2 Board Member
Margot Priddle	NLCHI	Zone 1 Board Member
Keith Bailey	Shoppers Drug Mart, Regional	At Large Board Member
Linda Hensman	Sabbatical (from MUN School of Pharmacy)	At Large Councillor
Brian Healy	Healy's Pharmacy, Casey St., St. John's	At Large Councillor
Donald Mifflin	Bonavista	Past Chair (Ministerial Appointment /Lay Member)
Eugene Toope	Grand Falls/Windsor	Ministerial Appointment/Lay Member

Donald F. Rowe,
Secretary-Registrar

June 19, 2008